

CONTRA COSTA COLLEGE
President's Cabinet Minutes

Date: Friday, September 2, 2016

Time: 9:00 – 11:00 a.m.

Location: SAB 211

Present: Beth Goehring, Tammeil Gilkerson, Maritza Guerrero, Brandy Howard, Mariles Magalong, Sara Marcellino, Mojdeh Mehdizadeh (via phone), Wayne Organ, Michael Peterson (taking notes), Safi Ward-Davis

ITEM	DISCUSSION	ACTION ITEMS
1. Review of Minutes from 5/6/2016.	No additions to the minutes.	MLP to make synopsis of the August 1 meeting re: Program Review.
2. CCC Foundation	<p>Sara Marcellino presented on a potential event on campus hosted by Chevron (Andrea Bailey).</p> <p>There was discussion re:</p> <ul style="list-style-type: none"> • Held in conjunction with: <ul style="list-style-type: none"> ○ At Annual Food and Wine (April)? ○ At an Athletics event? • Venue: Fireside? • Goals for the event (see S. Marcellino memo) • # of guests: 100 people, potentially 	Sara to continue processing and report back by mid-October.
3. Program Review Streamlining	<p>Mojdeh gave a background on how Program Review is currently done and gave the vision for streamlining current processes.</p> <ul style="list-style-type: none"> • Need to focus on an integrated planning model. <ul style="list-style-type: none"> ○ What elements need to be present in WEPR to allow it to be the repository for integrated planning? <p>Tammeil Gilkerson shared a document detailing the recommended restructuring to streamline the Program Review process.</p> <p>Wayne Organ spoke on the need to review the relationship between Budget and Planning vis-à-vis resource allocation / funding.</p>	<ul style="list-style-type: none"> • Tammeil to attend next academic senate meeting 9/19 • MLP to ask Mojdeh about student access to WEPR. • Tammeil to revise process document
4. WEPR Administrative Template	The document for the WEPR Administrative shells was reviewed with no recommendations.	

<p>5. Program Review – Final Recommendation Assignments for</p>	<p>Final Recommendation memos were reviewed for:</p> <ul style="list-style-type: none"> • Nursing • CNA • Social Sciences • Business Services 	<p>MLP to make revisions to the distributed recommendations based on discussion and submit for Mojdeh’s review. DONE</p> <p>Bring back the Social Sciences document in October.</p> <p>Cabinet members to complete their recommendations/commendations and circulate for comment.</p>
<p>6. Draft College Council Agenda Items (standing item)</p>	<p>The agenda was augmented to include two discussion items. 1) Recommended restructuring of the program review process and 2) revising the charge of the Planning Committee.</p>	<p>Michael to revise agenda for College Council and distribute/post. DONE</p>
<p>7. Updates: -Management Council -Academic Senate -Associated Students -Classified Senate</p>	<p><u>MC (Tammeil):</u></p> <ul style="list-style-type: none"> • Emergency Preparedness exercise with Chief Carney, Herb Lester, and Lt. Holt on 8/25/16. <p><u>Academic Senate (Beth):</u></p> <ul style="list-style-type: none"> • Created template for hiring-screening process around equivalencies and min. quals. • Faculty Affairs Committee was discussed at the late AS meeting – uncertain as to its future. • Distance Ed promotion • Canvas trainings are being scheduled. <p><u>ASU (Safi):</u></p> <ul style="list-style-type: none"> • Sept. 7th is the first meeting of ASU for the semester. • Club Rush being planned • Clubs are meeting with their advisors • Students are enjoying the new buildings. <p><u>Classified Senate (Maritza):</u></p> <ul style="list-style-type: none"> • Meeting planned in September, TBD. • Erika Greene on out of class assignment until January; Maritza Guerrero will be her proxy at President’s Cabinet. 	
<p>8. Others Items to share?</p>		
<p>9. Next Meeting: Friday, October 7, 2016</p>		